

SEPARATED PARENTS POLICY

Introduction & background to policy

Research and experience have shown that separated parents can become particularly estranged, especially during the initial stages of the split. This is very often traumatic for any children concerned and unfortunately these personal family problems can have an impact on the schools the children attend.

This policy is an attempt to minimise any impact and to clarify to all parties what is expected from separated parents and what can be expected from the nursery school and its staff.

Our ONLY concern in these circumstances is the welfare of the child.

Who is a 'Parent' and What Are Their Entitlements?

The definition of a parent for school purposes is much wider than for any other situation. The Education Act 1996 defines a parent as:

- All natural parents, including those that are not married;
- Any person who has parental responsibility but is not a natural parent e.g. a legally appointed guardian or the Local Authority named in a Care Order;
- Any person who has care of a child i.e. a person with whom the child resides and who looks after the child irrespective of the relationship

Parents as defined above are entitled to share in the decisions that are made about their child and to be treated equally by nurseries/schools.

Rainbow Corner Loseley Fields recognise that while the parents of some children may be divorced or estranged, they are entitled to the above and this entitlement cannot be restricted without a specific court order. In particular, the nursery school does not have the power to act on the request of one parent to restrict another.

Access

The information provided to the nursery school when the child was enrolled detailing whether parents have parental responsibility for the child will be presumed to be correct unless a court order or original birth certificate proving otherwise is provided to the school.

Similarly, the information provided on the address(es) where the child resides will be presumed to be correct unless a court order proving otherwise is provided to the school.

At Rainbow Corner Loseley Fields, our sole wish is to promote the best interests of the child, working in partnership with all parents unless otherwise directed by a court order.

Upon receipt of any court order restricting access to a parent, the nursery school retains the right to consult the Local Authority before taking immediate action. The nursery school is only obliged to comply with an order if it is properly notified and

has received a copy for its files, and only to the extent that it relates to the nursery school. The nursery school also has no responsibility for enforcing any court order. In the event that the nursery school is not informed of the existence of such an order, neither parent will have rights superior to the other.

Parents are encouraged to resolve contact issues without involving the nursery school directly. As the nursery school's only priority during family break-up is the well-being of the child, the nursery school will not be able to provide character references, or otherwise provide support to one parent over the other.

Change in parent responsibility

It is the responsibility of the parents to inform the nursery school when there is a change in family circumstances. The nursery school needs to be kept up to date with contact details, arrangements for collecting children and emergencies.

We encourage parents to tell us at an early stage if there is a change in family circumstances. Whenever possible, staff will be informed of such changes so that suitable support can be offered. We will, however, recognise the sensitivity of some situations and maintain the level of confidentiality requested by parents as far as possible.

Newsletters & general nursery updates can be sent to all parents via parent email. These updates will contain all the main events within nursery, including scheduled events, graduation ceremonies, and any other information worth sharing etc. Occasionally letters are sent to individual classes.

We will hold focus week meetings where all parents are welcome. We would expect parents to communicate with each other regarding these arrangements. The nursery will only consider separate appointments if there is a court order in place restricting parents attending the same appointment.

We expect that parents should liaise and communicate directly with each other in matters such as the ordering of school photographs; Christmas cards and other instances. The nursery will not deal individually with these requests in view of the significantly increased workload that they represent.

Collecting Your Child

We cannot withhold a child from a parent simply because the other parent wishes it, without a specific court order in place.

The nursery will release children to parents in accordance with arrangements notified. If one parent seeks to remove the child from nursery in contravention of the notified arrangements, and the parent to whom the child would normally be released has not consented the following steps will be followed:-

- The manager or designated deputy will meet with the parent seeking to remove the child and, in his/her presence, telephone the parent to whom the child would normally be released and explain the request.

- The Nursery Manager or staff member may have to refuse permission if consent cannot be obtained.
- During any discussion or communication with parents, the child will be supervised by an appropriate member of nursery staff in a separate room.
- In extreme circumstances if there is a belief that a possible abduction of the child may occur or if the parent is disruptive, the police should be notified immediately.

We will maintain our open door policy with all parents, and the key person and/or Nursery Manager will be available by appointment to discuss any issues.

This policy was reviewed on: 18th June 2026

By: Lucy Whitehead (Managing Director)